

## **Rashtriya Sanskrit Sansthan**

56-57, Institutional Area,  
Janakpuri, New Delhi - 110 058.

Date: 26.10.2015

### **Minutes of the Meeting of the NAAC Committee of IQAC of Sansthan.**

The meeting of the NAAC Committee of IQAC of Sansthan was held on 26.10.2015 at 11:00 A.M. in Conference Room of the Sansthan. The meeting was chaired by Hon'ble Vice Chancellor and the following Members were present:

- 1) Prof. R. Devanathan
- 2) Prof. Y.S. Ramesh
- 3) Sh. Sharat Chander Sharma
- 4) Dr. Hariprasad
- 5) Sh. Lakshminarasimhan (Special invitee)
- 6) Prof. Sudesh Kumar Sharma (Member Secretary)

Dr. P.N. Vatsa, Incharge (IQAC) was also present.

**1) To apprise the members of Revised guidelines for Self-study Report (SSR) / Annual Quality Assurance Report (AQAR) and Re-accreditation process.**

The Related documents were placed before the Committee, and Members recorded the same.

**2) To discuss and suggest measures to make preparation for NAAC Re accreditation.**

- 1) As the re-accreditation process with NAAC has to be initiated by the end of the next year, the Committee recommended that a time bound calendar be prepared which should be strictly adhered by the Campus and concerned member/officials.

The Committee also recommended that 3 day an orientation programme for IQAC Members / IQAC Campus coordinators, with Dr. Ganesh Hegde Dy. Advisor NAAC as the Resource person, should be held somewhere in December 2015 Sh Lakshminarasimhan, an ICT expert, may also be invited to apprise the members with "The Challenges before the Sanskrit Students"

- 2) The various Campuses of the Sansthan should be put under the charge of different members of the NAAC steering Committee for the timely preparation of SSR, for which the TA/DA may be paid by the Sansthan Headquarters.
- 3) The old record relating to the last inspection by the NAAC such as :-
  - a) Peer team Report
  - b) Self-study Reports of the Sansthan and the Campus.

Be made available to the Steering Committee.

**3) To consider for conduction Orientation of Members of Campuses Unit of IQAC.**

The Campus units of the IQAC need orientation regarding their duties, functioning etc, as per the revised guidelines by NAAC, so that they may effectively discharged their duties for assuring quality in administrative and academic functioning of the Campus concerned.

A calendar of the orientation programme in this regard may be prepared.

**4) To consider for allocating special fund for the Campuses for Infrastructural and Instructional facilities.**

The Committee recommended that

- (a) An amount of Rs. 30-35 lakh be made available to each Campus for meeting the expenses for creating infrastructural and instructional facilities and amenities, for which the steering committee will submit a list.

- (b) An amount of Rs. 1 lakh per year be allocated for library purchases in each campus, of which Rs. 25000 per year (minimum 500 copies) be spent for Shiksh Shastri books.
- (c) An amount of Rs. 1 lakh per year be allocated for maintenance of Lab equipment.

**5) To consider and approve for providing secretarial assistance and work facilities for coordinator of Central NAAC Committee.**

The Committee recommended that One Data Entry Operator, 3 In 1 laser printer and a computer may be provide to Director IQAC, who is also the Member Secretary-cum-Coordinator of NAAC Steering Committee, for Secretarial Assistance.

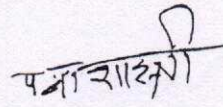
**Any other Items**

With the permission of the Chair, the Committee Members emphasised that, being a Pioneer Sanskrit Institution in the country, there is a need to strengthen the ICT facilities across all the campuses. Hence a Committee, comprising of Prof. Y.S. Ramesh and Sh. Lakshmi Narasimhan, be constituted to take stock of the present status in the Campuses and submit a proposal to improve the same.

The meeting ended with a vote of thanks to the chair.

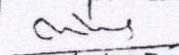


**(Sudesh Kumar Sharma)**  
(Member Secretary)



**(Prof. P.N. Shastry)**  
Vice Chancellor

May kindly approve please

  
4.11.15

~~Honble V.C.~~

CO-ordinator  
4.11.2015  
1.04/11/15