**APPLICATION PROFORMA FOR THE POST OF**

**VICE CHANCELLOR IN THE CENTRAL SANSKRIT UNIVERSITY, DELHI**

Recent

pass port size photo of the candidate

**PART – I**

1. **Name (in Block Letters) :**
2. **Father’s Name**
3. **Mother’s Name :**
4. **Date and Place of Birth :**
5. **Sex :**
6. **Marital status :**
7. **Nationality :**
8. **Indicate whether belongs to**

**SC/ST/OBC category :**

1. **Ex-Serviceman : Yes/No**
2. **Present Position held :**
3. **Present Emoluments :**

**(i) Pay Band:AGP/GP/Basic Pay/Pay Matrix :**

**(ii) Allowances :**

**(iii) Total pay/emoluments :**

1. **Address for correspondence (with pin code) :**
2. **Permanent Address (with Pin code) :**
3. **Telephone & Mobile No :**
4. **Email :**
5. **Fields of Specialization under the Subject/Discipline –**
6. **EDUCATIONAL QUALIFICATIONS DETAILS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Examination/**  **Degree** | **Title of Degree/ Diploma** | **Specialization** | **Name of Board/ University** | **Year of Passing** | **Total Marks** | **Marks obtained** | **Division & Grade**  **Percentage** | **Annexure No.** |
| High School/  Sec. or equivalent |  |  |  |  |  |  |  |  |
| Higher Secondary/ P.U.C or equivalent/ Senior Secondary/ Inter or equivalent |  |  |  |  |  |  |  |  |
| Graduation/ B.A degree / Shastri or equivalent |  |  |  |  |  |  |  |  |
| Post Graduation/ M.A. degree / Acharya or equivalent |  |  |  |  |  |  |  |  |
| B.Ed. / Shiksha-Shastri or equivalent |  |  |  |  |  |  |  |  |
| M.Ed. / Shiksha-Acharya or equivalent |  |  |  |  |  |  |  |  |
| Any other Qualification |  |  |  |  |  |  |  |  |

1. **RESEARCH DEGREE**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Examination/Degree** | **Subject** | **Name of University** | **Title of Thesis/Dissertation** | **Date of Submission Thesis/**  **Dissertation** | **Date of Award of degree** | **Annexure No.** |
| M.Phil degree |  |  |  |  |  |  |
| Ph.D or equivalent |  |  |  |  |  |  |
| Ph.D Degree in Concerned/Allied/ Relevant Discipline |  | | | | | |
| D.Litt. |  | | | | | |

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1. **LANGUAGES KNOWN**

**Please indicate proficiency in speaking, writing and reading) :-**

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| --- | --- | --- | --- | --- |
| Sl.No. | Languages | Speaking | Writing | Reading |
| 1. | Sanskrit |  |  |  |
| 2. | Hindi |  |  |  |
| 3. | English |  |  |  |
| 4. | Any other (Pl. Specify) |  |  |  |

1. **TEACHING/ RESEARCH EXPERIENCE**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Teaching Experience in College/**  **University/**  **School/other level** | **Name of the**  **College University/Institution** | **Subject** | **Status**  **(Permanent/Adhoc/ Contract/ Guest)** | **Designation** | **Pay Scale, GP/Pay matrix Level,**  **Total Emoluments** | **Period** | | **Total Experience in Years And Months** | **Annexure No.** |
| **From (date)** | **To (date)** |
|  |  |  |  |  |  |  |  |  |  |
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1. **ADMINISTRATIVE EXPERIENCE**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Name & address of**  **organisation** | **Designation** | **Nature of work** | **Period (Dates)** | | **Pay Scale, GP/Pay matrix Level,  Total Emoluments** | **Annexure**  **No.** |
|  |  |  |  |  |
|  |  | **From** | **To** |  |  |
|  |  |  |  |  |  |  |
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1. **Research Paper published in UGC Approved Journal/ Peer-Reviewed Journal/ Referred Journals/ Non-Referred reputed journals/ CARE listed journals:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title Of Article/Research Paper | Name Of Journal | Journals published by | ISBN/  ISSN No. | Whether UGC Approved/  Peer-Reviewed /Referred/ CARE listed etc. details please | Impact Factor  (if Applicable) | Annexure No. |
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1. **Publication other than Research papers:**
2. **Books authored which are published**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Books authored  (Complete Book/ Chapter in Edited book/Research Paper in Book) | Authorship  (Sole Author/  Co-author/  Editor/Co-Editor/any other) | Title of Book/ Manuscript/ Journals | Details of Publisher  (National/ International/  Foreign ) | ISBN/  ISSN No. | Annexure No. |
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1. **Translation works in India and Foreign Languages by Qualified Faculties**

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| --- | --- | --- | --- | --- | --- | --- |
| Book Translation  (Complete Book/ Chapter in book/ Research Paper of the Book) | Authorship  (Sole Author/  Co-author/any other) | Indian Language/  Foreign Language  (Mention the language name) | Title of Book/Chapter or Research Paper | Details of Publisher  (National/ International/  Foreign ) | ISBN/  ISSN No. | Annexure No. |
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1. **Creation if ICT mediated Teaching Learning Pedagogy and content and development of new and innovative courses and curricula:**
   1. **Development of Innovative pedagogy**

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| --- | --- | --- | --- | --- | --- |
| Details of the Programme | Subject | Name of the Institution/University | Programme started from | ProgrammeEnded | Annexure No. |
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* 1. **Design of new curricula and courses**

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| --- | --- | --- | --- | --- | --- |
| Details of the Course/Curricula | Subject | Name of the Institution/University | For which class/level | Course duration | Annexure No. |
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* 1. **Contribution towards the Development of MOOCs:-**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the Course** | **subject** | **University/**  **Institution & Place** | **Sponsoring Agency (UGC/ GoI/others)** | **Contribution**  **(Developed/**  **Conducted/**  **any other)** | **No of Quadrant /Modules / lecture developed** | **Content writer/**  **Subject matter expert/**  **Course Coordinator** | **Annexure No.** |
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* 1. **Contribution towards the development of E-Content :-**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the Course** | **subject** | **University/**  **Institution & Place** | **Sponsoring Agency (UGC/ GoI/any other)** | **Contribution (Developed/**  **Conducted/**  **any other)** | **Quadrant/E-content module developed** | **Complete Course/**  **Paper/**  **e-book** | **Annexure No.** |
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1. **(a) Evidence of actively involved in guiding Ph.D students. (Research Guide)**

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| --- | --- | --- | --- | --- | --- | --- |
| Level  (Ph.D/M.Ed/ M.Phil./P.G./D.lit) | *Title of Thesis/*  *Dissertation* | Name of University/  Campus | *Act as*  *Co-Guide/*  *Guide* | *Status*  *(Awarded/In Progress)* | *Ph.D Awarded date/ Date of Joining Ph.D. under Guidance* | Annexure  No. |
|  |  |  |  |  |  |  |

**(b) & (c) Research Projects (minor or major) Completed/Ongoing.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Type of Project  (Major/ Minor) & (National/  International) | Funded By | Title of The Project | Amount | Duration of The Project (in Yrs.) | Status of the Project  (Completed/  Progress) | Position in the Project  (Principal Investigator/ Co-Principal Investigator/ Director/any status) | Annexure No. |
|  |  |  |  |  |  |  |  |
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**(d) Consultancy**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title | Agency | Duration of The Project (in Yrs.) | Grant/  Amount mobilized  in Lakhs | Status of the Project  (Completed/  Progress) | Position in the Project | Annexure No. |
|  |  |  |  |  |  |  |

1. **(a) & (b) Patents/ Policy Documents :**

|  |  |  |  |
| --- | --- | --- | --- |
| Patent/Policy Document | Description/ Patent | Name of the International/ Central/  State Govt./ Local bodies | Annexure No. |
|  |  |  |  |

**(c) Awards/Fellowship**

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| --- | --- | --- | --- | --- |
| Name of the Award | Description | International/ Central/  State Govt./ Local bodies | Agency | Annexure No. |
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1. **International Exposure (International Conferences organized /attended, Academic Collaboration/ Invited lectures/ Resource Person/ Paper presentation in Seminars :**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Type  (Seminar/  Conference/  Invited lectures) | Title of the programme | Paper resented/Participated/  Resource Person/  Other | Level  (International-Abroad/International –within country/  National/State/  University) | Title of the Research paper | Date / Duration (From - To) | Organiser | Annexure No. |
|  |  |  |  |  |  |  |  |

1. ***Membership of Academic Bodies / Professional Bodies / Associations :-***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Name of the Organization/Body*** | ***National/***  ***International*** | ***Date / Duration*** | | ***Annexure No.*** |
| ***From*** | ***To*** |
|  |  |  |  |  |

1. ***Membership of Authorities and Bodies of University / Institutions.***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Name of the University/Institution*** | ***National/***  ***International*** | ***Date / Duration*** | | ***Annexure No.*** |
| ***From*** | ***To*** |
|  |  |  |  |  |

1. ***Your contribution as Vice Chancellor of Central Sanskrit University for next 5 years.***

***(Not more than 200 words.)***

1. ***Your vision for the Central Sanskrit University – specify :achievable and realistic.***

***[Not more than 200 words.]***

1. ***Identify three areas that you will take up and make substantial progress during your tenure as Vice Chancellor of Central Sanskrit University.(Not more than 200 words.)***
2. ***What constraints and challenges you are likely to face in this journey?***
3. ***Brief write up regarding candidate’s own suitability for the post applied.***

***(Not more than 250 words)***

1. ***Names and contact details of three distinguished individuals well acquainted with Candidate :-***

|  |  |  |
| --- | --- | --- |
| ***Sl. No.*** | ***Name*** | ***Contact details including Present Postal*** |
|  |  | ***Address/ Phone number / Mobile number /*** |
|  |  | ***E-mail*** |
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1. **Other Relevant Information /Significant Contributions not mentioned earlier:**

**I hereby declare that the information/documents enclosed along with this filled in Proforma provided by me are correct.**

**Signature of Candidate**

**Place :**

**Date:**

**PART – II**

**FORWARDING NOTE BY THE EMPLOYER \***

It is certified that Prof./Dr…………………….…………………………………………….... of …………………………………………………………………. working in this institution from ………………… and …………………….

1. Information given in the above proforma is correct as per the service records of the applicant.
2. The applicant is clear from vigilance angle.
3. The integrity of the applicant is beyond doubt.
4. That no major/minor penalty has been imposed on the applicant during the last ten (10) years.
5. The cadre controlling authority of the applicant has given clearance to enable him/her apply for the post.
6. Attested copies of the last five(5) years of the applicant's Annual Confidential Report / Annual Performance Appraisal Report has been enclosed while forwarding this application.

Countersigned by the authorized signatory on behalf of the employer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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(Seal of the authorized signatory)

Place \_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_

\* Wherever applicable