

## **CENTRAL SANSKRIT UNIVERSITY**

(Established by an Act of Parliament, 2020) [Under Ministry of Education, Govt. of India] New Delhi -110058

Date: 23/02/2022

## WALK-IN-INTERVIEW FOR ENGAGEMENT OF STAFF FOR ICT CELL ON CONTRACT BASIS

Applications are invited from Indian national citizens for the post of <u>Staff for ICT Cell on Contract basis for a period of 11 months</u> (from the date of appointment) on fixed emoluments. The appointment may likely to be continued on the appraisal/performance of the candidate. The qualifications and experience of the post and nature of duties are as below:

S.No.	Name of the post	Qualifications & Experience	Nature of Duties
1.	Sr. System Analyst (One Post)  Age Limit: 45 years  Remuneration: Rs.60,000/- p.m. fixed	Essential:	1. Supervision in production of e-Content and Self-Learning e-Modules (SWAYAM-MOOCs, e-PG Pathashala) 2. Supervision of Audio-Video recording and editing of Programme/Activities (Workshop/Seminar/ Conference/ Extra & Co-curricular) of CSU. 3. LMS and Data Management. 4. Admission, Examination and Result processing. 5. Coordination in implementing e-Office, Samarth Project. 6. Developing Digital Classrooms, Audio-Video Labs. 7. Digitization of Manuscripts/Books 8. Supervision in production of e-Books/ Audiobooks. 9. Any other related assignment directed from time to time.

2.	Jr. System Analyst	Essential:	1. Coordination in production of
	(One Post)	MCA / B.E. / B.Tech in Computer	e-Content and Self-Learning e-
		Science / Information Technology	Modules (SWAYAM-MOOCs, e-
	Age Limit: 35 years	from AICTE approved / UGC	PG Pathashala)
		recognized institute / university with	2. Coordination in preparation of
		minimum 60% in aggregate (or	Audio-Video recording and
	Remuneration:	equivalent grade)	editing of Programme/Activities
	Rs.45,000/- p.m. fixed	D	(Workshop/ Seminar/ Conference/
		<u>Desirable</u> :	Extra & Co-curricular) of CSU.
		Two years' experience in handling	3. LMS and Data Management.
		ICT aspects of an implementation	4. Admission, Examination and
		project/ monitoring & managing the ICT infrastructure for an IT project	Result processing.
		including database management,	5. Coordination in implementing
		hosting servers, SAN, network,	e-Office, Samarth Project.
		firewall etc.	6. Developing Digital Classrooms, Audio-Video Labs.
			7. Digitization of Manuscripts/
		Note:	Books
		Preference will be given for	8. Production of e-Books/
		experience in Govt. recognized	Audiobooks.
		educational institutions/organizations	9. Any other related assignment
		or any other Govt./PSU/NGO/Pvt. Education sector in handling ICT	directed from time to time.
		related services.	
3	Technical Assistant	Eccential ·	1 Production of e-Content and
3.	Technical Assistant (ICT) – (Two Posts)	Essential: MCA / B.E. / B.Tech in Computer	1. Production of e-Content and Self-Learning e-Modules
3.	Technical Assistant (ICT) – (Two Posts)	MCA / B.E. / B.Tech in Computer	Self-Learning e-Modules
3.	(ICT) – (Two Posts)	MCA / B.E. / B.Tech in Computer Science / Information Technology	
3.		MCA / B.E. / B.Tech in Computer	Self-Learning e-Modules (SWAYAM-MOOCs, e-PG
3.	(ICT) – (Two Posts)	MCA / B.E. / B.Tech in Computer Science / Information Technology from AICTE approved / UGC	Self-Learning e-Modules (SWAYAM-MOOCs, e-PG Pathashala)
3.	(ICT) – (Two Posts)	MCA / B.E. / B.Tech in Computer Science / Information Technology from AICTE approved / UGC recognized institute / university with	Self-Learning e-Modules (SWAYAM-MOOCs, e-PG Pathashala) 2. Preparation of Audio-Video
3.	(ICT) – (Two Posts)  Age Limit: 35 years.	MCA / B.E. / B.Tech in Computer Science / Information Technology from AICTE approved / UGC recognized institute / university with minimum 60% in aggregate (or equivalent grade)	Self-Learning e-Modules (SWAYAM-MOOCs, e-PG Pathashala) 2. Preparation of Audio-Video recording and editing of
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- 2. Interested candidates may attend for 'Walk-in-Interview' with their "Curriculum Vitae" and facsimile of requisite certificates of qualification and experience along with original certificates for verification.
- 3. Walk in Interview will be conducted on 07/03/2022 at 11.00 A.M. at Conference Hall, Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi 110 058. Candidates are advised to attend for the walk-in-interview one hour before the schedule time.
- 4. No other compensation apart from consolidated remuneration will be admissible, even if a person attends office on holidays and work beyond normal office hours.
- 5. Central Sanskrit University reserves the right to accept or reject in part of in full or all the responses without assigning any reasons whatsoever.

Registrar I/c