CENTRAL SANSKRIT UNIVERSITY
(Established by an Act of Parliament, 2020)
|Under Ministry of Education, Govt. of India|
New Delhi -110 058

05.07.2024

NOTIFICATION

It is hereby notified that queries related to Samarth will be resolved only through **Samarth IT Service Desk** w.e.f. 8th July 2024. The procedure for raising a query/ticket on Samarth portal is as follows:

1. The first step is to login into Samarth Account.
2. Click on **Governance** module.
3. Then select **IT Service Desk** sub-module.
4. Click on the **"Create Service Ticket"** button present on the top right side of the portal.
5. Fill in the required details and click on **Save** button.
6. This ticket will then be forwarded to the Headquarters and the query of the employee will be resolved.

Please note that no query related to Samarth will be entertained through WhatsApp or email from 8th July 2024. For any further assistance, please contact the concerned campus Technical Assistant or Mr. Ayush Tyagi (Project Manager) at 9354532290.

This is issued with the approval of the Competent Authority.

Dr. Jitendra Kumar Rayaguru
Project Officer I/c

Copy for information to:
1. PS to VC for information of Hon'ble Vice Chancellor
2. Registrar's Office
3. All Directors of the Campuses of CSU
4. All Sections of CSU, Delhi
5. Guard File