F.No. 12025/2026-Estt./DPC(A.R.)/CSU/ 571

केन्द्रीय संस्कृत विश्वविद्यालय

CENTRAL SANSKRIT UNIVERSITY

जनकपुरी, नई दिल्ली-110058

Janakpuri, New Delhi- 110 058

दिनांक/Dated: - 06/07/2026

अधिसूचना/ NOTIFICATION

It is notified for information among all regular Section Officer/Private Secretary (Pay Level – 7) working at Campuses/Headquarter Office of the Central Sanskrit University, Delhi that the University has decided to conduct a Departmental test for promotion to the vacant post of Assistant Registrar under 50% quota, in accordance with provisions contained in Regulations of Recruitment Rules and Service Conditions of the Non-Teaching Employees - 2025. The details of post, pay level and eligibility criteria as contained in Recruitment Rules for the post are given hereunder:

I. Posts under promotion quota

Sl. No.	Name of the Post	Pay Matrix & Pay Level
1.	Assistant Registrar	Pay Level - 10 (Rs. 56100-177500)

II. Eligibility criteria for promotion with respect of the post

Sl. No.	Name of the Post	Eligibility Criteria
1.	Assistant Registrar (50% quota for promotion from the cadre of Section Officer/ Private Secretary)	• Bachelor's Degree from a recognized University/Institute. • 05 Years of regular service as Section Officer/Private Secretary (Pay Level-7 & above). Based on merit from among the eligible candidates having requisite experience from feeder cadres on the basis of a written test.

Note: Promotion to the post of Assistant Registrar (50% quota) shall be made on the recommendation of the Departmental Promotion Committee (DPC) based on merit from among the eligible candidates.

The Scheme of Examination for Promotion in respect of the above said post has already been notified. Employees possessing the requisite eligibility conditions for promotion to the above post may submit online application through the link (https://sanskritnt.samarth.edu.in) given in the University's Website under "Staff Corner" latest by 20/07/2026.

For any queries, email to support-recruitment@csu.co.in.

This is issued with the approval of Competent Authority.

[प्रो. र.गा. मुरली कृष्ण]
[Prof. R.G. Murali Krishna]
कुलसचिव (प्र.)/ Registrar (I/c)

Copy to: -

1. The Directors of all the Campuses with the request to circulate this notification among all concerned non-teaching employees in the Campuses.
2. All Section Heads in the Headquarter Office of the University with the request to circulate this notification among all concerned non-teaching employees.
3. P.S. to VC for kind information of Hon'ble Vice Chancellor, Central Sanskrit University, New Delhi.
4. Registrar Office, Central Sanskrit University, New Delhi.
5. Dy. Director (Admn.), Central Sanskrit University, New Delhi.
6. P.O./ICT I/c - for uploading on the University website.
7. Guard File.